

Welcome to our Practice:

We are pleased you have chosen Partners in Internal Medicine to be your primary care provider. We have practice information as well as the necessary forms you will need to complete prior to your appointment. You can also visit our webpage at www.piim.org for more information about our practice, physicians, access to health forms, and important health information.

Patient Forms:

- In order to provide more efficient service during your visit, we ask that you complete two (2) patient forms prior to your appointment.
- The first is a Patient history Questionnaire which will provide us with your complete medical history.
- The second form is our company's Financial Policy & Patient Responsibility Notice, which explains payment expectations and obligations, as well as payment options. It also outlines additional practice related fees.

Patient Reminders:

- We ask that you please arrive 10-15 minutes prior to your scheduled appointment. The Patient Registration process is performed upon your arrival to the office and prior to your scheduled doctor's appointment.
- We ask that you bring your current health insurance information in order to ensure accurate and appropriate billing of your health care services.
- If your visit is related to an auto accident or worker's comp injury, please be prepared to supply all relevant information so we may bill your claims correctly.
- We need for you to bring your current Photo ID.
- We also ask that you bring any medications you are currently taking in their original containers.

Practice Information:

We are committed to providing personalized patient care and strive to fulfill our promise to serve our patients health care needs. We are a Patient Centered Medical Home practice. This is a model of care that is patient centered and team based with emphasis on your well being. We will provide more information at the time of your visit. You may also visit our website which provides detailed information.

For your convenience, we have listed on our website participating insurance carriers. If you are not covered by one of these insurances, please refer to our financial policy. If you need to set up payment arrangements, please contact our Billing Service Representatives at (734)-994-7446.

If you have additional questions about the practice or its policies, please feel free to contact either office directly.

Thank you for choosing Partners in Internal Medicine.

**Your Health Care Partners
PIIM**